

**ONLINE ORIGINAL INSTRUCTOR APPLICATION BACKGROUND HISTORY QUESTIONNAIRE**  
**PLEASE TYPE OR PRINT CLEARLY**

**Applicants Name:** \_\_\_\_\_ **Social Security Number:** \_\_\_\_\_  
Last First Middle

**NOTE: Please check the appropriate boxes:** ( ) Submitted FBI Fee \$25.00 ( ) Attached two fingerprint cards receipt  
( ) Attached copy of your signed IBT FAST

**NOTE:** If you are a Peace Officer, you are not required to submit FBI fingerprint cards; however you must submit form PSB-49 Peace Officer Fingerprint Waiver along with your application. ( ) Attached PSB-49 Fingerprint Waiver

**The Applicant must answer each question below before this application can be processed.**  
**Please place an "X" to mark your appropriate response and answer every question.**

- (1) Have you ever been convicted, in any jurisdiction, of a felony level offense? ☐ YES ☐ NO
- (2) If you answered YES to (1) above, has it been LESS than 10 years since you completed your sentence or probationary period? ☐ YES ☐ NO ☐ NOT APPLICABLE
- (3) Have you ever been convicted, in any jurisdiction, of a Class A or equivalent misdemeanor? ☐ YES ☐ NO
- (4) If you answered YES to (3) above, has it been LESS than 5 years since you completed your sentence or probationary period? ☐ YES ☐ NO ☐ NOT APPLICABLE
- (5) Have you, within the past 5 years, been convicted, in any jurisdiction, of a Class B misdemeanor or equivalent offense? ☐ YES ☐ NO
- (6) Are you currently charged with, or under indictment for, a felony, or a Class A misdemeanor? ☐ YES ☐ NO
- (7) Are you currently charged with, a Class B misdemeanor? ☐ YES ☐ NO
- (8) Have you ever been found by a court to be incompetent by reason of mental defect? ☐ YES ☐ NO
- (9) Have you received a dishonorable discharge, a bad conduct discharge, or an other than honorable discharge, from the Armed Forces? (If yes attach a copy of your DD-214). ☐ YES ☐ NO
- (10) Are you required to register as a sex offender, in this state or any other state? ☐ YES ☐ NO
- (11) Federal law prohibits the Bureau from issuing a license to anyone who is ineligible to work in the U.S. Are you a non-citizen? If "yes," you must submit documentation of your federal employment authorization or a copy of your permanent resident card. ☐ YES ☐ NO

**WARNINGS: Any pending charges or convictions referred to above require the submission of the appropriate court documentation, with this application. Failure to report an arrest or conviction later found by a fingerprint search may result in denial of or revocation of a license based solely on the material misstatement of fact in this application.**

**By signing below, you are acknowledging that you have reviewed the eligibility criteria of Occupations Code §1702.113 and the definition of 'conviction' provided in §1702.371 and Administrative Rule §35.1. In addition, you have acknowledged and reviewed the disqualifying offenses listed in Administrative Rule 35.46.**

I acknowledge that I have read and understand the information contained in the above **warning** paragraph, and that I have truthfully answered all of the above questions. I understand that a false entry on this document could be considered a criminal violation.

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**This section must be completed by the Qualified Manager or Owner**

I hereby verify that the above applicant began employment in a position that requires registration with my company on:

\_\_\_\_\_  
**Applicant's Date of Employment**

I am requesting that the above applicant be issued a registration with my company as my employee:

**Qualified Manager or Owner signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**NOTICE: THIS IS A GOVERNMENTAL RECORD. ANY FALSE ENTRY MADE ON THIS DOCUMENT COULD BE CONSIDERED A CRIMINAL VIOLATION.**